Policies & Procedures Committee Agenda
February 08, 2017 – 4:00 to 6:00pm
At: Ten Pin Conference Room, 793 K Street, Arcata, CA

Attachments: Draft January PPC minutes, Draft Zero Waste Policy, Draft Purchase Policy, current hot list.

	Item	Who	Pages	Minutes	Time
1.	Welcome/ Introductions/Agenda Review and Additions	Colin	1	5	4:00
2.	Approve January 18, 2017 minutes	All	2-5	5	4:05
3.	Board Meeting follow-up: review any items that were recommended from previous Board Meeting –	All		15	4:20
4.	Zero Waste Policy • Discussion of Draft policy	All	6	30	4:35
5.	Break	All		5	5:05
5.	Purchasing Policy discussion continue: • Discussion of Purchase Policy discussion draft	All	7-8	30	5:10
7.	Review hotlist Board Policy Manual items	All		20	5:40
9.	Discuss agenda items for next meeting	All		10	5:50
10.	Review next meeting schedule: March 15 @ 4pm	All		5	6:00

Meeting adjourns at 6:05pm

Meeting Ground Rules* (*Note: All members or other participants must agree to follow these basic meeting guidelines)

- Raise hand to be recognized to speak
- Share the floor – balance participation
- Stay on track and speak to the point
- Clearly and concisely articulate interests
- Be curious about different opinions
- Treat everyone with respect
- Aim for win-win solutions

Mission
North Coast Co-op is a member-owned organization guided by the cooperative principles. As a leader in our community we emphasize a diverse selection of products while engaging members through consumer education, community building, and environmental responsibility.

Co-op Definition
A cooperative is an autonomous association of persons united voluntarily to meet their common economic, social and cultural needs and aspirations through a jointly-owned and democratically controlled enterprise.

Values
Cooperatives are based on the values of self-help, self-responsibility, democracy, equality, equity, and solidarity. In the tradition of their founders, cooperative members believe in the ethical values of honesty, openness, social responsibility, and caring for others.